

NDTSS/National Aerospace NDT Board – Document Control



The NDTSS originates, publishes and controls the documentation approved by the Board for publication. The following are the stages of the process:

1. draft documents at the request of the Board, or receive drafts from members' nominees;
2. progress through committee to final approval by the Board (no logo or issue date indicates draft in progress);
3. publish and distribute, recording status in this document;
4. review and revise after defined period (usually 2 years), then
5. resubmit for approval by the Board (or the same body as originally approved the document).

Reference	Title	Issue date	Revision Number (Issue Number)	Review date
Procedures				
NDTSS/NANDTB/PM/001	Document Control (this document)	06 Nov 17 08 Nov 18 01 Mar 19 12 Jun 19 15 Jul 19 30 Jul 19 08 Oct 19 13 Nov 19 23 Dec 19 01 Jun 20 08 Feb 21 29 May 21 01 Aug 21	0 (Initial) 1 2 3 4 5 6 7 8 9 10 11 12	
NDTSS/NANDTB/PM/002	Aims and Objectives (Previous document reference: SNANDTB/PM/02)	08 Nov 18	0 (Initial)	
NDTSS/NANDTB/PM/003	Constitution	08 Nov 18	0 (Initial)	
NDTSS/NANDTB/PM/004	Terms of Reference	08 Nov 18	0 (Initial)	
NDTSS/NANDTB/PM/005	Method of Operation	08 Nov 18	0 (Initial)	

Reference	Title	Issue date	Revision Number (Issue Number)	Review date
NDTSS/NANDTB/PM/006	Rules of Governance	08 Nov 18	0 (Initial)	
NDTSS/NANDTB/PM/007	Board Members	06 Nov 17 08 Nov 18 12 Jun 19 01 May 21	0 (Initial) 1 (2 nd Issue) 2 (3 rd Issue) 3 (4 th Issue)	
NDTSS/NANDTB/PM/008	Approval of Internal and Outside Agencies	08 Oct 2019 13 Nov 2019	0 (Initial) 1 (2 nd Issue)	
NDTSS/NANDTB/PM/009	Control of Examinations administered by NDTSS/NANDTB approved agencies	08 Oct 2019 13 Nov 2019 01 Jun 2020 01 Aug 2021	0 (Initial) 1 2 3	
NDTSS/NANDTB/PM/010	Roles and Responsibilities of NANDTB Office Bearers	15 Jul 19	0 (Initial)	
NDTSS/NANDTB/PM/011	Policy on Training and Approval of Initial Personnel in New NDT Technologies	01 Aug 21	0 (Initial)	
NDTSS/NANDTB/PM/012	Policy on Recognition of Examination Body Approvals		TBA	
NANDTB Forms				
NDTSS/NANDTB/FM/001	NDTSS/NANDTB Application Form	15 Aug 17 15 Jul 19	0 (Initial) 1 (2 nd Issue)	
NDTSS/NANDTB/FM/002	NDTSS/NANDTB Nomination Form	30 Jul 19	0 (Initial) 1 (2 nd Issue)	
NDTSS/NANDTB/FM/003	NDTSS/NANDTB Documents Revision Request Form	13 Nov 19	0 (Initial)	
Inside Agency (IA) Procedures and Forms				

Reference	Title	Issue date	Revision Number (Issue Number)	Review date
NDTSS/NANDTB/IA/01	Listing of Approved Inside Agencies	01 Jul 2020 01 Feb 2021	0 (Initial) 1 (2 nd Issue)	
NDTSS/NANDTB/IA/02	Inside Agency Application Form	01 Mar 19	0 (Initial)	
NDTSS/NANDTB/IA/03	Inside Agency Audit checklist	01 Mar 19 13 Nov 2019	0 (Initial) 1 (2 nd Issue)	
NDTSS/NANDTB/IA/04	Inside Agency Audit Corrective Action Response Form	01 Mar 19	0 (Initial)	
Outside Agency (OA) Procedures and Forms				
NDTSS/NANDTB/OA/01	Listing of Approved Outside Agencies	12 Jun 19 15 Jul 19 01 Jul 21	0 1 2	
NDTSS/NANDTB/OA/02	Outside Agency Application Form	01 Mar 19 28 May 20	0 (Initial) 1 (2 nd Issue)	
NDTSS/NANDTB/OA/03	Outside Agency Audit checklist	01 Mar 19 28 Jan 2021	0 (Initial) 1 (2 nd Issue)	
NDTSS/NANDTB/OA/04	Outside Agency Audit Corrective Action Response Form	01 Mar 19	0 (Initial)	
NANDTB Level 3 Related Forms				
NDTSS/NANDTB/L3/01	Renewal of EN4179/NAS410 Level 3 Certifications by Credit Points Application Form	01 Mar 19 01 Feb 2021 29 May 2021	0 (Initial) 1 (2 nd Issue) 2 (3 rd Issue)	
NDTSS/NANDTB/L3/02	Guidelines on review of EN4179/NAS410 Level 3 Certifications by Credit Points	01 Jun 2021	0 (Initial)	
NDTSS/NANDTB/L3/03	Listing of NDTSS/SNANDTB Examiners		TBA	
NDTSS/NANDTB/L3/04	Listing of NDTSS/SNANDTB Auditors	01 Jun 2021	0 (Initial)	

Change History		
Revision Number	Revision Date	Amendments
0	06 Nov 17	Initial Issue
1	08 Nov 18	Added NDTSS/NANDTB/PM/002 New Revision Added NDTSS/NANDTB/PM/003 New Revision Added NDTSS/NANDTB/PM/004 New Revision Added NDTSS/NANDTB/PM/005 New Revision Added NDTSS/NANDTB/PM/006 New Revision
2	01 Mar 19	Added NDTSS/NANDTB/OA/02 New Revision Added NDTSS/NANDTB/OA/03 New Revision Added NDTSS/NANDTB/OA/04 New Revision
3	12 Jun 19	Added NDTSS/NANDTB/OA/01 New Revision Revised NDTSS/NANDTB/PM/007 to Revision 2
4	15 Jul 19	Revised NDTSS/NANDTB/OA/01 to Revision 1 Revised NDTSS/NANDTB/FM/001 to Revision 1 Added NDTSS/NANDTB/PM/010 New Revision
5	30 Jul 19	Revised NDTSS/NANDTB/FM/002 to Revision 1
6	08 Oct 19	Added NDTSS/NANDTB/PM/009 New Revision Added NDTSS/NANDTB/PM/008 New Revision
7	13 Nov 19	Revised NDTSS/NANDTB/PM/008 to Revision 1 Revised NDTSS/NANDTB/PM/009 to Revision 1 Revised NDTSS/NANDTB/IA/03 to Revision 1 Added NDTSS/NANDTB/FM/003 New Form
8	23 Dec 19	Revised NDTSS/NANDTB/PM/007 to Revision 3
9	28 May 20	Revised NDTSS/NANDTB/OA/02 to Revision 2.
10	01 Jun 20	Revised NDTSS/NANDTB/PM/009 to Revision 2
11	08 Feb 2021	Revised NDTSS/NANDTB/IA/01 to Revision 1 Revised NDTSS/NANDTB/OA/03 to Revision 2. Revised NDTSS/NANDTB/L3/01 to Revision 2.
12	29 May 2021	Revised NDTSS/NANDTB/PM/007 to Revision 4. Revised NDTSS/NANDTB/L3/01 to Revision 2.
13	01 Aug 2021	Note: To standardize all documents to Issue number (deletion of revision number system) to avoid ambiguity. Added NDTSS/NANDTB/L3/02 to Issue 1. Added NDTSS/NANDTB/L3/02 to Issue 4. Added NDTSS/NANDTB/PM/009 to Issue 1. Revised NDTSS/NANDTB/OA/01 to Issue 3 Revised NDTSS/NANDTB/PM/009 to Issue 3.