

NDTSS/National Aerospace NDT Board – Document Control



The NDTSS originates, publishes and controls the documentation approved by the Board for publication. The following are the stages of the process:

1. draft documents at the request of the Board, or receive drafts from members' nominees;
2. progress through committee to final approval by the Board (no logo or issue date indicates draft in progress);
3. publish and distribute, recording status in this document;
4. review and revise after defined period (usually 2 years), then
5. resubmit for approval by the Board (or the same body as originally approved the document).

| Reference | Title | Issue date | Revision Number (Issue Number) | Review date |
|---------------------|--|------------|-----------------------------------|-------------|
| Procedures | | | | |
| NDTSS/NANDTB/PM/001 | Document Control (this document) | 06 Nov 17 | 0 (Initial) | |
| | | 08 Nov 18 | 1 | |
| | | 01 Mar 19 | 2 | |
| | | 12 Jun 19 | 3 | |
| | | 15 Jul 19 | 4 | |
| | | 30 Jul 19 | 5 | |
| | | 08 Oct 19 | 6 | |
| | | 13 Nov 19 | 7 | |
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| | | 08 Feb 21 | 10 | |
| | | 29 May 21 | 11 | |
| | | 01 Aug 21 | 12 | |
| | | 12 Apr 23 | 13 | |
| | | 29 Dec 23 | 14 | |
| | | 03 May 24 | 15 | |
| 25 Feb 25 | 16 | | | |
| NDTSS/NANDTB/PM/002 | Aims and Objectives (Previous document reference: SNANDTB/PM/02) | 08 Nov 18 | 0 (Initial) | |

| Reference | Title | Issue date | Revision Number (Issue Number) | Review date |
|---------------------|--|---|---|-------------|
| NDTSS/NANDTB/PM/003 | Constitution | 08 Nov 18 | 0 (Initial) | |
| NDTSS/NANDTB/PM/004 | Terms of Reference | 08 Nov 18 | 0 (Initial) | |
| NDTSS/NANDTB/PM/005 | Method of Operation | 08 Nov 18 | 0 (Initial) | |
| NDTSS/NANDTB/PM/006 | Rules of Governance | 08 Nov 18 | 0 (Initial) | |
| NDTSS/NANDTB/PM/007 | Board Members | 06 Nov 17 08 Nov 18 12 Jun 19 01 May 21 19 Oct 22 25 Sep 23 29 Dec 23 03 May 24 25 Feb 25 | 0 (Initial) 1 2 3 7 8 9 10 11 | |
| NDTSS/NANDTB/PM/008 | Approval of Internal and Outside Agencies | 08 Oct 2019 13 Nov 2019 | 0 (Initial) 1 (2 nd Issue) | |
| NDTSS/NANDTB/PM/009 | Control of Examinations administered by NDTSS/NANDTB approved agencies | 08 Oct 2019 13 Nov 2019 01 Jun 2020 01 Aug 2021 23 Oct 2023 25 Feb 2025 | 0 (Initial) 1 2 3 4 5 | |
| NDTSS/NANDTB/PM/010 | Roles and Responsibilities of NANDTB Office Bearers | 15 Jul 19 | 0 (Initial) | |
| NDTSS/NANDTB/PM/011 | Policy on Training and Approval of Initial Personnel in New NDT Technologies | 01 Aug 21 | 0 (Initial) | |
| NDTSS/NANDTB/PM/012 | Policy on Recognition of Examination Body Approvals | | TBA | |
| | | | | |
| NANDTB Forms | | | | |

| Reference | Title | Issue date | Revision Number (Issue Number) | Review date |
|---|---|--|--|-------------|
| NDTSS/NANDTB/FM/001 | NDTSS/NANDTB Application Form | 15 Aug 17 15 Jul 19 27 Mar 23 | 1 2 3 | |
| NDTSS/NANDTB/FM/002 | NDTSS/NANDTB Nomination Form | 30 Jul 19 | 0 (Initial) 1 (2 nd Issue) | |
| NDTSS/NANDTB/FM/003 | NDTSS/NANDTB Documents Revision Request Form | 13 Nov 19 | 0 (Initial) | |
| Inside Agency (IA) Procedures and Forms | | | | |
| NDTSS/NANDTB/IA/01 | Listing of Approved Inside Agencies | 01 Jul 2020 01 Feb 2021 | 0 (Initial) 1 (2 nd Issue) | |
| NDTSS/NANDTB/IA/02 | Inside Agency Application Form | 01 Mar 19 | 0 (Initial) | |
| NDTSS/NANDTB/IA/03 | Inside Agency Audit checklist | 01 Mar 19 13 Nov 2019 | 0 (Initial) 1 (2 nd Issue) | |
| NDTSS/NANDTB/IA/04 | Inside Agency Audit Corrective Action Response Form | 01 Mar 19 | 0 (Initial) | |
| Outside Agency (OA) Procedures and Forms | | | | |
| NDTSS/NANDTB/OA/01 | Listing of Approved Outside Agencies | 12 Jun 19 15 Jul 19 01 Jul 21 29 Dec 23 | 0 1 2 7 | |
| NDTSS/NANDTB/OA/02 | Outside Agency Application Form | 01 Mar 19 28 May 20 03 May 24 | 0 (Initial) 1 2 | |
| NDTSS/NANDTB/OA/03 | Outside Agency Audit checklist | 01 Mar 19 28 Jan 2021 | 0 (Initial) 1 | |

| Reference | Title | Issue date | Revision Number (Issue Number) | Review date |
|-------------------------------------|---|---|---|-------------|
| NDTSS/NANDTB/OA/04 | Outside Agency Audit Corrective Action Response Form | 01 Mar 19 | 0 (Initial) | |
| NANDTB Level 3 Related Forms | | | | |
| NDTSS/NANDTB/L3/01 | Renewal of EN4179/NAS410 Level 3 Certifications by Credit Points Application Form | 01 Mar 19 01 Feb 2021 29 May 2021 | 0 (Initial) 1 (2 nd Issue) 2 (3 rd Issue) | |
| NDTSS/NANDTB/L3/02 | Guidelines on review of EN4179/NAS410 Level 3 Certifications by Credit Points | 01 Jun 2021 | 0 (Initial) | |
| NDTSS/NANDTB/L3/03 | Listing of NDTSS/SNANDTB Examiners | | TBA | |
| NDTSS/NANDTB/L3/04 | Listing of NDTSS/SNANDTB Auditors | 01 Jun 2021 | 0 (Initial) | |

| Change History | | |
|-----------------------|---------------|--|
| Revision Number | Revision Date | Amendments |
| 0 | 06 Nov 17 | Initial Issue |
| 1 | 08 Nov 18 | Added NDTSS/NANDTB/PM/002 New Revision Added NDTSS/NANDTB/PM/003 New Revision Added NDTSS/NANDTB/PM/004 New Revision Added NDTSS/NANDTB/PM/005 New Revision Added NDTSS/NANDTB/PM/006 New Revision |
| 2 | 01 Mar 19 | Added NDTSS/NANDTB/OA/02 New Revision Added NDTSS/NANDTB/OA/03 New Revision Added NDTSS/NANDTB/OA/04 New Revision |
| 3 | 12 Jun 19 | Added NDTSS/NANDTB/OA/01 New Revision Revised NDTSS/NANDTB/PM/007 to Revision 2 |
| 4 | 15 Jul 19 | Revised NDTSS/NANDTB/OA/01 to Revision 1 Revised NDTSS/NANDTB/FM/001 to Revision 1 Added NDTSS/NANDTB/PM/010 New Revision |
| 5 | 30 Jul 19 | Revised NDTSS/NANDTB/FM/002 to Revision 1 |
| 6 | 08 Oct 19 | Added NDTSS/NANDTB/PM/009 New Revision Added NDTSS/NANDTB/PM/008 New Revision |
| 7 | 13 Nov 19 | Revised NDTSS/NANDTB/PM/008 to Revision 1 Revised NDTSS/NANDTB/PM/009 to Revision 1 Revised NDTSS/NANDTB/IA/03 to Revision 1 Added NDTSS/NANDTB/FM/003 New Form |
| 8 | 23 Dec 19 | Revised NDTSS/NANDTB/PM/007 to Revision 3 |
| 9 | 28 May 20 | Revised NDTSS/NANDTB/OA/02 to Revision 2. |

| Change History | | |
|------------------------|----------------------|--|
| Revision Number | Revision Date | Amendments |
| 10 | 01 Jun 20 | Revised NDTSS/NANDTB/PM/009 to Revision 2 |
| 11 | 08 Feb 2021 | Revised NDTSS/NANDTB/IA/01 to Revision 1 Revised NDTSS/NANDTB/OA/03 to Revision 2. Revised NDTSS/NANDTB/L3/01 to Revision 2. |
| 12 | 29 May 2021 | Revised NDTSS/NANDTB/PM/007 to Revision 4. Revised NDTSS/NANDTB/L3/01 to Revision 2. |
| 13 | 01 Aug 2021 | Note: To standardize all documents to Issue number (deletion of revision number system) to avoid ambiguity. Added NDTSS/NANDTB/L3/02 to Issue 1. Added NDTSS/NANDTB/L3/02 to Issue 4. Added NDTSS/NANDTB/PM/009 to Issue 1. Revised NDTSS/NANDTB/OA/01 to Issue 3 Revised NDTSS/NANDTB/PM/009 to Issue 3. |
| 14 | 29 Dec 2023 | Revised NDTSS/NANDTB/OA/01 to Issue 7. Revised NDTSS/NANDTB/PM/009 to Issue 4. Revised NDTSS/NANDTB/PM/007 to Issue 9. |
| 15 | 03 May 2024 | Revised NDTSS/NANDTB/PM/007 to Issue 10. Revised NDTSS/NANDTB/OA/02 to Issue 2. |
| 16 | 25 Feb 2025 | Revised NDTSS/NANDTB/PM/009 to Issue 5. Revised NDTSS/NANDTB/PM/007 to Issue 12. |