



SGNDT CERTIFICATION SCHEME

Application for Renewal (Level 1, 2, 3) & Level 3 Recertification by Points

This form is to be used by candidates for renewal for any NDT method and industry or product sector.

All candidates for ISO9712:2021 qualification is required to fulfill the conditions for eligibility specified in the current edition of Manual and the scheme documents.

Eligibility is defined in terms of visual acuity and colour perception, training, and experience. Attention is drawn to opportunities of mature candidates who may satisfy special eligibility criteria. Candidates will be required to supply verifiable evidence of satisfying all special eligibility criteria and the following forms and documents may be used in recording and providing such information in an acceptable format.

Record of post-certification experience
Eye Fitness Form
Practical Examination or Structured Credit System

Initial enquiries for examination may be made to our head office by telephone or email. However, no examination appointment may be considered confirmed until a correct completed application form and supporting information has been received. Applications shall be legibly completed.

All pages shall be completed by applicant only, Page No. 6 shall be left blank and would be filled by AQB / AEC / NDTSS as applicable.

Once completed, this application form and supporting information shall be submitted to us together with relevant payment information or examination fees. One application form is to be submitted in respect of each examination applied for. Candidates will need to provide four passport size photographs on the day of examination.

Applications depend upon the individual holding (or having held) appropriate certification must be supported by acceptable evidence of such certification. If a photocopy is attached to this application as evidence, the candidate will be required to show the original on the day of examination.



INFORMATION TO BE PROVIDED BY CANDIDATE (complete parts 1 to 8 inclusive)

If uncertain of the requirements, consult AQB before proceeding. This application form asks for specific details on experience and training and must be signed to the effect that these details are correct. In the event of a false statement being discovered, any certification as a result of the examination will be null and void. Please complete all of the following parts.

PART 1. CANDIDATE'S PERSONAL DETAILS

Family Name:	Given Name(s):
Date of Birth: (dd/mm/yyyy)	Telephone Number:
Permanent Address, including postcode:	<i>Address, including postcode, to which the certificate, When issued, is to be sent.</i> Email ID:

PART 2. CURRENT EMPLOYMENT DETAILS

Name & address of the Employer (including fax number, telephone and post code)	From	To	Designation	Nature of Work

PART 3. POST CERTIFICATION EXPERIENCE

Claimed duration of experience in applying the NDT method under qualified supervision (enter number of months or weeks):

Name, address and telephone number or email address of person who can verify experience claimed:



PART 4. CONTINUOUS TRAINING- POST CERTIFICATION

On-the-job Training Records (add additional sheets when required)

Training Provider	Title/reference of Relevant training courses	Dates of courses (from/to)	Lecturer/Trainer/ Instructor

PART 5. DETAILS FOR RENEWAL CERTIFICATION (Level 2 / Level 3) or RECERTIFICATION (L3 ONLY)

5 YEAR RENEWAL / 10 YEAR RECERTIFICATION (FOR LEVEL 3) – *strike as inapplicable*

NDT Method and Sector applied for:

METHOD	ET	MT	PT	UT	RT	VT	UT-PA	UT-TOFD	OTHER
LEVEL									
SECTOR									
Scope									
Remarks:									

Sector designation:	w-Weld, f-Forging, wp- Wrought Product, c-Casting , t-tubular 1. Industrial – Pre & Inservice Inspection including metal manufacturing 2. Industrial -Aerospace 3. Industrial- Railway Maintenance
Configuration / Scope (specify) example plate, nozzle, fluorescent, visible, portable, fixed	

Refer to the NDTSS Requirements to certification for Level, Method and Sectors available.

www.ndtss.org

Note: The form could be used for multiple method(s), Except the appendix



PART 6. STRUCTURED POINTS SYTESM (complete applicable sections only)

6.1. Renewal of Level 1 or Level 2 or Level 3 by Structured point system : YES / NA

6.2 Recertification of Level 3 by: Structured point system: YES / NA

6.3 100 Points shall be achieved in the 5-year certification period, where a candidate is seeking renewal for more than one certificate, points granted for a specific activity can be applied to the total points required for each certificate for those activities not specific to a particular method (e.g. "Current individual membership in NDT or NDT related society"). However, candidates shall meet the total number of points required (i.e., 100 points) for each certificate for which renewal is being sought.

6.4 For candidates seeking renewal of Level 1 certificates, a minimum of 75 of the 100 points is required for any combination of activities listed in part A1 to A5 in Appendix A

6.5 For candidates seeking renewal of Level 2 or 3 certificates, a minimum of 50 of the 100 points is required for any combination of activities listed in part A1 to A5 in Appendix A

6.6 Fill the Structured Credit points form for every Single Method as provided in Appendix A

PART 7. PAYMENT (complete applicable sections only)

Name and address for invoice (if different from candidate's), including telephone/tax number:	
Preferred method of payment (cheque, , cash, Bank Transfer)	
Details of cheque (no., bank, drawable branch)	
Name of senior responsible official of the organization paying examination fees (not the candidate-unless self employed)	
Signature of above-named individual	



PART 8. CANDIDATE'S STATEMENT CONFIRMING ELIGIBILITY FOR CERTIFICATION

CANDIDATE'S FULL NAME (in block letters): _____

I have read and understand ISO 9712: 2021 Scheme Manual & General requirements for the certification of personnel engaged in NDT, particularly the criteria for eligibility, and hereby confirm that I satisfy those criteria covering vision, training and experience applicable to the level and NDT method for which I am seeking certification. In the event that I should be awarded ISO 9712:2021 certification, I agree to comply with the Code of Ethics.

I understand that, in the event of a false statement being discovered, any certification awarded as a result of the examination will be null and void. I accept responsibility for payment of examination fees in the event of non-payment by the sponsor.

I understand that NDTSS will hold and use personal data supplied by me for administration purposes. The data may also be used to send separate unsolicited mailings* containing details of events, new services, products etc.

Signature: _____ Date: _____

* You have the right to ask NDTSS AQB/ Exam Centre not to send such mailings. If you do not wish to receive this information from NDTSS, please tick this box [☐].

Attach:

- a) vision test certificate (Form NDTSS- /Eye-Fitness).
- b) Evidence of experience (experience certificates from employers)
- c) Structured credit compliance form (one method one page) with evidence records
- d) correct examination fee.

Bring:

- a) two passport photographs

PART 9 VERIFICATION OF CANDIDATE'S STATEMENT BY THE SPONSOR, EMPLOYER, IF THE CANDIDATE IS SELF-EMPLOYED, A REFEREE.

To the best of my belief, the candidate's statement given above is correct at the time of signing.

Name: _____ Signature: _____

Company: _____ Telephone: _____

Company Seal:



PART 10. FOR AQB USE ONLY *(This page shall be left blank not to be filled by applicant)*

10.1 Structured Credit System (Refer Appendix A submission)

The submitted structured credit system met / do not meet the requirement of ISO 9712:2021 for renewal /recertification and the application is approved / not approved.

Methods Approved for Renewal	Renewal Date (Expiry 5 years from previous expiry date)
Remarks (In case of not approved)	

10.2 Renewal Approval (AQB/EXAM CENTRE) –

Criteria for Verification	Result	Remark
Application form	Comply / Not Complied	
Experience	Comply / Not Complied	
Vision Requirement	Comply / Not Complied	
Structural Credit System	Comply / Not Complied	
Recommendation (In case not complied)		

EXAMINER: _____ (Name) SIGNATURE: _____

FILE REFERENCE: _____

Stamp of AQB/ EXAM CENTER



NON-DESTRUCTIVE TESTING SOCIETY (SINGAPORE)

Appendix A: STRUCTURED CREDIT SYSTEM SUMMARY OF POINTS

Name: _____ Method: _____ Sector: _____ Level: _____

Previous Certificate Number: _____

S. No.	Description	Year to Date Points (Filled by applicant)					Total Points	Accepted by AQB (Filled by examiner)
	Points Max per Year							
A1	Performing NDT Activity, 2 points per day- 25 Max							(Max 95)
A2	Completion of theoretical training in the method (1point per day) -5 Max							(Max 15)
A3	Completion of practical training in the method (2point per day)10 Max							(Max 25)
A4	Delivery of practical or theoretical training in NDT in the method considered (1 point per day) 15 Max Level 2 & Level 3 only							(Max 75)
A5	Participation in research activities in NDT field or for engineering of NDT (1 point per week) 15 Max per year							(Max 60)
6	Participation to a technical seminar/paper in the field of the method or technique 1 per day (2 Max)							(Max 10)
7	Presenting a technical seminar/paper in the field of the method or technique 1 per presentation (3 Max)							(Max 15)
8	Current individual membership in NDT or NDT related society 1 per membership, (2 Max)							(Max 5)
9	Technical oversight and mentoring of NDT personnel / Trainee in the relevant method 2 per mentee (10 Max)							(Max 30- L2 / 40- L3)
10	Participation or convenorship in standardization and technical committees. 1 per committee (3 Max for L2, 4 Max for L3)							(Max 15- L2 / 20- L3)
11	Performing a technical NDT role within a certification body 2 per activity (Max 10)							(Max 30- L2 / 40- L3)
	Total Points							